

**CHINOOK REGIONAL LIBRARY
EXECUTIVE BOARD MEETING MINUTES**

DATE: Monday, 2 November 2019
LOCATION: Swift Current Branch, Swift Current, SK
TIME: 10:04 am to 11:20 am

ATTENDING:

Tanya Selk, Chair, City of Swift Current
Bruce Deg, Councillor, City of Swift Current
Kathryn Foley, Director, Chinook Regional Library
Neil Guenther, RM of Coulee, #136
Charlene Orr, RM of Waverly, #44
Doug Osmond, Town of Herbert
Teresa Richards, Member-At-Large
Sharon Uteck, City of Swift Current

1. **Call to order** at 10:04 am by Tanya Selk, Chair.
2. **Appointment of recording secretary:**
MOTION 193 by Charlene Orr that Kathryn Foley be appointed recording secretary.
SECONDED by Doug Osmond. CARRIED.
3. **Adoption of agenda:**
MOTION 194 by Charlene Orr to approve the agenda.
SECONDED by Sharon Uteck. CARRIED.
4. **Adoption of 16 September 2019 Minutes of the Executive Committee meeting:**
MOTION 195 by Doug Osmond.
SECONDED by Neil Guenther. CARRIED.
5. **Conflict of Interest:** Bruce Deg for New Vehicle Purchase, he stepped out.
6. **Old Business:**
 - a) **Building Inspection**
Waiting on Air Quality testing by Square One from Regina – on the results will be the base for decisions to renovate or rebuild or buy.
We have the money to renovate.
A lease with Dave Beveridge at Hillside Plaza is a possibility.
MOTION 196 by Bruce Deg that we lease the Hillside Plaza building for one year while we wait for the rest of the reports and decisions to be made.
SECONDED by Doug Osmond. CARRIED.

To be brought up at the Regional Meeting that they are informed about the direction we are taking and have the Representatives consent to go ahead with the best options once all reports are in and the Executive Board makes a decision.

b) New Vehicle Purchase – Bruce Deg left the room

MOTION 197 by Doug Osmond that the Ford Flex from Cypress Motors be bought to replace the present van.

SECONDED by Neil Guenther. CARRIED.

MOTION 198 by Teresa Richards that the GMC Savana Cargo Van be sold to a Non-profit contact through the Southwest Literacy Group, when no longer needed.

SECONDED by Sharon Uteck. CARRIED.

c) Update on committee for disbursement of Dorothy Saunderson Bequest

Formation of Committee to include Tanya Selk, Sharon Uteck, Teresa Richards, Kathryn Foley, Ashley Booth and Marilyn Nimigeers the family friend who is interested in being involved. First meeting to be on November 28th at 3:00 pm.

7. Committee Reports:

- a) Negotiating Committee, No meeting.
- b) Finance Committee, aural report included recommendation acceptance of August and September Financials.
- c) Facility Committee, See above.
- d) Advocacy Committee – no report
- e) SLTA Report –report by Michael Morrow will be read at the Fall meeting.

Motion 199: by Bruce Deg to accept the Committee reports.

SECONDED by Sharon Uteck. CARRIED

8. Reports:

- a) Director's report, Kathryn Foley, written report
- b) Swift Current Branch Manager's report, Andrea McCrimmon, written report
- c) Rural Branch Manager's report by Ashley Booth

Motion 200: by Doug Osmond to accept the Committee reports.

SECONDED by Teresa Richards. CARRIED

9. Budget and expenditures:

- a) **MOTION 201 by to Bruce Deg to accept the proposition from Castle Engineering to do both the engineering and architectural concepts quoted in Project #19-2199. Contact a.s.a.p.**

SECONDED by Sharon Uteck. CARRIED.

10. New Business:

No New Business for this meeting

11. In Camera

No in camera for this meeting

12. Correspondence:

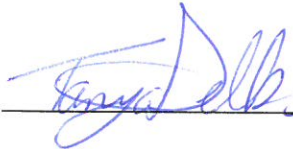
- a) Michael Morrow Resignation from the Executive Board, he will remain on SLTA until April 2020
- b) Castle Engineering Report.

Motion 202: by Neil Guenther to accept the correspondence.

SECONDED by Teresa Richards. Carried

13. Date of next meeting: Monday November 25, 2019 at 1240 Chaplin Headquarters at 9:00 am.

14. Adjournment: MOTION 192 by Bruce Deg to adjourn at 11:20 pm.



Tanya Selk, Board Chair