**CHINOOK REGIONAL LIBRARY
EXECUTIVE BOARD MEETING MINUTES**

**DATE:** Monday, 27 July 2020

**LOCATION:** CRL HQ Teleconference

**TIME:** 11:01 am to 11:45 am

**ATTENDING:**

Charlene Orr, Acting Chair RM of Waverly, #44

Sharon Uteck, Acting Vice Chair, City of Swift Current

Ann Stewardson, City of Swift Current

Doug Osmond, Town of Herbert

Neil Guenther, RM of Coulee, #136

Teresa Richards, Member-At-Large

Kathryn Foley, Director, Chinook Regional Library

Sent Regrets: Bruce Deg, City of Swift Current

1. **Call to order** at 11:01 am by Charlene Orr, Acting Chair.
2. **Adoption of agenda:**

**MOTION 2059: by Doug Osmond to approve the agenda as amended (8 b)**

SECONDED by Ann Stewardson. CARRIED.

1. **Adoption of June 22, 2020 Minutes of the Executive Committee meeting:**

 **MOTION 2060: by Neil Guenther to adopt the Minutes of June 22, 2020.**

 SECONDED by Sharon Uteck. CARRIED.

1. **Conflict of Interest:** none
2. **Old Business:**
3. **Facility at 110 11th Ave. N. W**.
	1. Settling into Headquarters
4. **Committee Reports:**
5. Negotiating Committee – see attached.
6. Finance Committee, No meeting
7. Facility Committee, No meeting
8. Advocacy Committee, No meeting
9. SLTA Report – None

**Motion 2061: by Teresa Richards to accept the report.**

SECONDED by Sharon Uteck.CARRIED

Charlene Orr asked for another member to join the Negotiations Committee

1. **Reports:**
2. Director’s report, Kathryn Foley, written report includes input from Ashley
3. Swift Current Branch Manager’s Report

 **Motion 2062: by Doug Osmond to accept the reports.**

 SECONDED by Ann Stewardson.CARRIED

1. **Budget and expenditures:**
2. Review and Approval of June 2020 Financial Statements
	1. Financial Committee will meet to look together at Finance Statements before September – set meeting later

**Motion 2063: by Sharon Uteck to approve the May 2020 Financial Statements.**

SECONDED by Neil Guenther.CARRIED

1. **Motion re Negotiations** – Added
	1. **Finance committee to make motion to be passed by email**
2. **New Business:**
	1. **Update on Planning reopening libraries.**
		1. **Delay of reopening:** Board agree with decisions made to delay reopening. They appreciate the communication of information on operational decisions of the Director.
		2. **Hodgeville and Central Butte**
		3. **Pennant**
3. **In Camera: None**
4. **Correspondence:**
	1. Financial Agreement with Innovation Credit Union – need signatures
	2. Email re Swift Current Board Meeting – August in person meeting at Headquarters is premature; Director will send an email to Swift Current Branch Manager
	3. Government $5000 Grant letter and Director’s reply re support for PPE & Sneeze Guards
	4. Add Central Butte
5. **Date of next meeting:** **September 21, 2020 at 11:00 am by teleconference**
6. **Adjournment**: **MOTION 2064** by Neil Guenther to adjourn at 11:45 am.

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